

## NOTICE

Notice is hereby given that **10<sup>th</sup> Annual General Meeting** of the members of **M/s. DRA Consultants Limited** will be held on **Monday, 30<sup>th</sup> September, 2019** at 10.00 A.M. at the registered office of the Company situated at Plot No. 58, Ingole Nagar, Wardha Road, Nagpur- 440005 MH to transact the following business:

### Ordinary Business:

1. To receive, consider and adopt the Audited financial statements of the Company for the Financial Year ended 31<sup>st</sup> March, 2019, together with Reports of the Board of Directors and the Auditors thereon.
2. To appoint Ms. Siddhi Dinesh Rathi as, a Director, who retires by rotation and being eligible offer herself for re-appointment.
3. To ratify the appointment of M/s Amit Gharlute & Co., Chartered Accountants, Nagpur as the Statutory Auditors of the Company and fix their remuneration.

### Registered Office:

Plot No. 58, Ingole Nagar,  
Wardha Road, Nagpur- 440005,  
Maharashtra, India

**By order of the Board**  
**For DRA CONSULTANTS LIMITED**

SD/-

Dinesh Rathi  
Managing Director  
01516715

Place: Nagpur

Date: 19<sup>th</sup> August, 2019

## NOTES

1. A member entitled to attend and vote is entitled to appoint a proxy to attend and vote instead of himself. The proxy need not be a member of the company. A blank form of proxy is enclosed herewith and, if intended to be used, it should be returned duly completed at the registered office of the company not less than forty eight hours before the scheduled time of the commencement of the 10<sup>th</sup> Annual General Meeting.
2. The Register of Members and the Share Transfer books of the Company will remain closed from **Wednesday 25<sup>th</sup> Day of September 2019 to Monday 30<sup>th</sup> Day of September 2019 (both days inclusive)** for Annual General Meeting.
3. To prevent fraudulent transactions, members are advised to exercise due diligence and notify the Company of any change in address or demise of any member as soon as possible. Members are also advised not to leave their demat account(s) dormant for long. Periodic statement of holdings should be obtained from the concerned Depository Participant and holdings should be verified.
4. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in electronic form are, therefore, requested to submit the PAN to their Depository Participants with whom they are maintaining their demat accounts. Members holding shares in physical form can submit their PAN details to the Company.
5. Electronic copy of the Annual Report being sent to all the members whose email IDs are registered with the Company/ Depository Participants(s) for communication purposes unless any member has requested for a hard copy of the same. For members who have not registered their email address, physical copies of the Annual Report being sent in the permitted mode.
6. Electronic copy of the Notice of the 10<sup>th</sup> Annual General Meeting of the Company along with Attendance Slip and Proxy Form is being sent to all the members whose email IDs are registered with the Company/Depository Participants(s) for communication purposes unless any member has requested for a hard copy of the same. For members who have not registered their email address, physical copies of the Notice of the 10<sup>th</sup> Annual General Meeting of the Company along with Attendance Slip and Proxy Form is being sent in the permitted mode.
7. Members may also note that the Notice of the 10<sup>th</sup> Annual General Meeting, Attendance Slip, Proxy Form, Ballot Paper and Annual Report will also available on the Company's website [www.dra.net.in](http://www.dra.net.in) for their download.
8. Corporate members intending to send their authorized representatives to attend the meeting are requested to send to the Company a Certified Copy of the Board Resolution authorizing their representative to attend and vote on their behalf at the meeting.

9. Members are requested to bring attendance slip along with their copy of Annual Report to the meeting.
10. In case of joint holders attending the meeting, only such holder who is higher in the order of names will be entitled to vote.
11. The facility for voting through ballot paper shall be made available at the AGM. The members attending the meeting shall be able to exercise their right of demanding poll.
12. The **record date** for the purpose of determining the eligibility of the Members to attend the 10<sup>th</sup> Annual General Meeting of the Company is **Tuesday, 24<sup>th</sup> September, 2019**
13. A person who is not a member as on the record date should treat this Notice for information purpose only.
14. The voting rights of members, in case poll is demanded, shall be in proportion to their shares of the paid up equity share capital of the Company as on the record date i.e. **Tuesday, 24<sup>th</sup> September, 2019**
15. Any person, who acquires shares of the Company and become member of the Company after dispatch of the Notice of AGM and holding shares as of the record date i.e. **Tuesday, 24<sup>th</sup> September, 2019** can also attend the meeting.
16. All documents referred to in the accompanying Notice and the Explanatory Statement shall be open for inspection at the Registered Office of the Company during normal business hours (9:00 am to 5:00 p.m.) on all working days except second Saturday, up to and including the date of the Annual General Meeting of the Company.

**Registered Office:**

Plot No. 58, Ingole Nagar,  
Wardha Road, Nagpur- 440005,  
Maharashtra, India

**By order of the Board  
For DRA CONSULTANTS LIMITED**

SD/-

Dinesh Rathi  
Managing Director  
01516715

Place: Nagpur

Date: 19<sup>th</sup> August, 2019

**ANNEXURE TO NOTICE**

**Details of the Director seeking re-appointment at the 10<sup>th</sup> Annual General Meeting:**

**ANNEXURE OF ITEM NO : 02**

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| Name of the Director                                     | Ms. Siddhi Dinesh Rathi  |
| Date of Birth  | 6 <sup>th</sup> May, 1996  |
| Qualification  | B.E (Civil)  |
| Brief Resume of the Director                             | Over the period she has acquired knowledge and technical skills in various projects including the Pimpri Chinchwad Municipal corporation 60%, Project on Sea water Intrusion Capstone Project at the University of Massachussets, Amherst, USA |
| Expertise in Specific Functional Area                    | MATLAB, SOLID WORKS, WATER GEMS, STAAD. PRO, AUTOCAD, C++, VISUAL MODFLOW, SEWER ETC.  |
| Date of 1 <sup>st</sup> Appointment                      | 25.08.2016   |
| Shareholding in the Company (No. of Shares)              | 1  |
| Directorships  | -  |
| Memberships/Chairmanship of Committee of Other Companies | NIL  |
| Inter-se relationship between Directors and other KPM's  | Mr. Dinesh Rathi- Father<br>Mrs. Uma Rathi – Mother<br>Mr. Aditya Rathi - Bother   |
| Remuneration Last Drawn                                  | 150000.00/-p.a.  |